



Renaissance Park Chamber of Commerce

Founding Charter & Bylaws

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Declaration of Establishment

On this day, the founding members establish the Renaissance Park Chamber of Commerce to strengthen economic opportunity, support local enterprise, and promote collaborative leadership throughout the Renaissance Park district and surrounding Houston community. The Chamber is established to encourage responsible development, support local businesses, attract investment, and foster partnerships between business leaders, community organizations, ministries, schools, financial institutions, and public institutions.

Mission Statement

The Renaissance Park Chamber of Commerce exists to empower businesses, strengthen community partnerships, and drive sustainable economic growth by connecting entrepreneurs, financial institutions, and local leaders with the resources needed to thrive.

Vision Statement

Our vision is to establish Renaissance Park as a leading hub for entrepreneurship, financial empowerment, and community development in Houston, where businesses prosper and the next generation of leaders are equipped to succeed.

What Sets Us Apart

Renaissance Park is built on economic opportunity and community transformation. In addition to supporting small businesses and entrepreneurs, the Chamber is committed to investing in the next generation by partnering with ministries, Aldine ISD to provide after-school programs, mentorship, and

career development opportunities.

The Chamber places special emphasis on supporting youth aging out of foster care and underserved communities by helping them develop practical skills to start businesses, enter the workforce, and become productive leaders, keeping them off the streets and empowering them to contribute positively to society.

Youth Transition & Leadership Initiative

The Chamber recognizes the importance of supporting youth aging out of foster care and underserved communities. Programs developed under this initiative focus on mentorship, entrepreneurship training, Employee mental health support efforts, workforce readiness, financial literacy, and leadership development. These youth leadership and workforce initiatives will be folded into the long-term structure of the Chamber as part of its economic development and community advancement mission.

Article I – Name and Purpose

The organization shall be known as the Renaissance Park Chamber of Commerce and shall operate as a collaborative business association dedicated to strengthening the economic vitality of the Renaissance Park district. Its purposes include promoting sustainable economic development and investment, supporting entrepreneurs, small businesses, and major employers, encouraging partnerships between business leaders, government, and community organizations, advocating for the interests of the Renaissance Park business community, and promoting initiatives that improve safety, infrastructure, and opportunity.

Article II – Membership

Membership in the Chamber shall be open to businesses operating within or supporting the district, multifamily residential property owners/ representatives, commercial property owners and developers, entrepreneurs / professionals, foundation leaders, organization leaders, and nonprofit organizations aligned with the Chamber mission, and individuals who support economic development. Membership categories, member benefits, voting eligibility, and dues shall be established by the Board of Directors.

Article III – Board of Directors

The Board of Directors shall govern the strategy and activities of the Chamber. The Board shall consist of **eleven (11) directors**. Directors shall generally serve **two-year terms** and may serve **up to two consecutive terms**, subject to the policies of the organization. The Board is responsible for oversight of finances, programs, partnerships, governance, and the long-term direction of the Chamber.

Section 3.1 Founding Establishment Period

The first year of operation following the establishment of the Renaissance Park Chamber of Commerce shall be considered an **organizational and establishment period**. During this period, the Chamber will finalize governance procedures, operational structures, membership development, and strategic initiatives necessary to support long-term operations.

Section 3.2 Initial Board Structure

The founding Board of Directors shall consist of eleven (11) members serving in leadership roles as identified in the founding charter. These positions are considered **founding appointments** intended to establish the initial governance structure of the Chamber.

Section 3.3 Transitional Governance Period

From the date of adoption of these bylaws through **December 31, 2026**, the Chamber shall operate under a transitional governance structure. During this establishment period:

- Board roles and leadership assignments may be **adjusted or reassigned by majority vote of the Board of Directors**.
- Additional leadership roles may be created as necessary to support the formation and growth of the Chamber.
- Founding members may refine operational policies, committee structures, and governance procedures.

Section 3.4 Commencement of Official Terms

The official term cycle for Board of Directors positions shall begin **January 1, 2027**. At that time:

- Formal board terms shall commence.
- Directors shall begin serving official **two-year terms** in accordance with these bylaws.
- Term limits and succession policies shall be applied beginning with the 2027 board term cycle.

Article IV – Officers and Leadership Roles

The officers and leadership roles of the Chamber shall include a President, Vice President, Treasurer, Secretary, Director of Operations, Director of Marketing / Media, Director of Government Affairs, Director of Business Development, Director of Community Outreach, and Chaplain / Ethics Advisor.

President

The President provides overall leadership and strategic direction, presides over board and membership meetings, represents the Chamber publicly, and guides major initiatives related to economic development.

Vice President

The Vice President assists the President in leading initiatives, presides over meetings when the President is unavailable, and helps coordinate committees and leadership efforts.

Treasurer

The Treasurer oversees financial stewardship of the Chamber, maintains financial records and reporting, and works with leadership to develop budgets and financial accountability.

Secretary

The Secretary maintains meeting minutes and official records, ensures documentation of votes and board actions, and maintains governance documents and required notices.

Director of Operations

The Director of Operations coordinates implementation of Chamber programs, oversees operational logistics for meetings and events, and ensures efficient execution of initiatives.

Director of Marketing / Media

The Director of Marketing / Media leads marketing, communications, and branding, promotes Chamber events and member businesses, and oversees digital presence and media outreach.

Director of Government Affairs

The Director of Government Affairs maintains relationships with government leaders, advocates for policies benefiting the business community, and monitors legislative and regulatory issues.

Director of Business Development

The Director of Business Development builds partnerships and sponsorships, helps attract investment and business opportunities, and supports growth of Chamber membership.

Director of Community Outreach

The Director of Community Outreach strengthens relationships with community organizations, promotes collaboration between residents and businesses, and supports programs improving community engagement.

Chaplain / Ethics Advisor

The Chaplain / Ethics Advisor provides ethical guidance to leadership, encourages integrity and principled leadership, and supports unity and organizational culture.

Article V – Meetings

The Board shall meet at least quarterly, and an annual membership meeting shall be held each year. Special meetings may be called by the President or by the Board as needed. Remote participation shall be permitted when appropriate, and a majority of directors shall constitute a quorum for the conduct of official business.

Article VI – Voting Procedures

Each board member shall have one vote on matters brought before the Board. Decisions shall be determined by majority vote unless otherwise specified by the bylaws or applicable governing policies. Electronic voting and remote voting methods may be utilized when needed, provided adequate notice is given and proper records of all votes are maintained.

Article VII – Committees

The Board may establish committees as necessary to support the work of the Chamber. Standing or special committees may include Economic Development, Membership, Events and Programs, Marketing and Communications, Government Affairs, and Community Relations. Committee leaders shall report to the Board and support implementation of Chamber initiatives.

Article VIII – Finances and Dues

The Chamber shall maintain responsible financial management practices, including transparent accounting, regular financial reporting, and oversight by the Board of Directors. Financial records shall be maintained in accordance with accepted accounting principles and reviewed regularly by the Board quarterly or upon

request by any subcommittee or president.

The fiscal year of the Renaissance Park Chamber of Commerce shall run from **January 1 through December 31**, unless otherwise determined by the Board of Directors.

Section 8.1 Membership Dues

Membership dues shall support the programs, operations, and economic development initiatives of the Chamber. Dues shall be reviewed periodically by the Board of Directors and may be adjusted as necessary to support the growth and sustainability of the organization.

The initial membership dues schedule shall be as follows:

- **Individual Member / Single-Member Business:** \$300 annually
- **Small Business (2–10 employees):** \$600 annually
- **Mid-Size Business (10+ employees):** \$1,200 annually
- **Major Market / Corporate Member:** TBD by board ie. \$20 Million annual revenue company to pay \$5-10K dues.

Corporate membership dues within the Major Market category shall be determined based on **strategic partnership opportunities**, subject to approval by vote of the Board of Directors.

Section 8.2 Use of Funds

Membership dues and other revenues may be used to support:

- Chamber operations and administration
- Business development programs
- Community initiatives and outreach
- Economic development efforts within the Renaissance Park district
- Youth mentorship, workforce readiness, and entrepreneurship initiatives

Section 8.3 Financial Oversight

The Treasurer shall oversee financial reporting and ensure accurate records are maintained. The Board of Directors shall review financial activity periodically to ensure responsible stewardship of Chamber resources.

Section 8.4 Board Member Participation

Members of the Board of Directors shall maintain **active membership status in the Chamber**, including payment of applicable membership dues, unless otherwise waived by vote of the Board during the initial

founding period.

Board members **should pay dues**, but allow a **temporary waiver during the founding year**.

Example:

- 2026 (Founding Year) → dues may be waived
- 2027 onward → board members must maintain membership

Article IX – Amendments, Governance Protection, and Dissolution

These bylaws may be amended by a **two-thirds (7:11) vote of the Board of Directors** after proper notice has been given to all board members.

Section 9.1 Amendments

Proposed amendments to these bylaws must be presented to the Board of Directors with adequate notice prior to any vote. Amendments shall require approval by a **two-thirds majority of the Board of Directors** to become effective.

Section 9.2 Protection of the Mission and Vision

The Renaissance Park Chamber of Commerce exists to advance the mission and vision established in this charter. If any officer, board member, or member of leadership is determined to be acting in a manner that **materially threatens, undermines, or conflicts with the mission, vision, integrity, or lawful operations of the Chamber**, the Board of Directors may call a special governance review.

Such concerns may include, but are not limited to:

- Actions that materially damage the reputation or operations of the Chamber
- Misuse of Chamber resources or authority
- Conduct that conflicts with the stated mission, ethical standards, or governing principles of the organization
- Actions that obstruct the lawful governance or progress of the Chamber

Section 9.3 Emergency Governance Meeting

If a concern regarding leadership conduct or organizational risk arises, the **President or a majority of the Board of Directors** may call an **Emergency Governance Meeting**.

Notice of the meeting shall be provided to all Board members as soon as reasonably possible. The purpose of the meeting shall be to review the matter, hear relevant information, and determine appropriate action.

Section 9.4 Removal of Board Member or Officer

Following review at an Emergency Governance Meeting, a board member or officer may be **removed from their leadership position by a two-thirds (7:11) vote of the Board of Directors** if it is determined that their actions materially threaten the mission, governance, or lawful operation of the Chamber.

Removal from a leadership role may include:

- Removal from a specific officer position
- Removal from committee leadership
- Removal from the Board of Directors

The Board may appoint a replacement member to serve the remainder of the term if necessary.

Section 9.5 Board Vacancy and Replacement

If a vacancy occurs on the Board of Directors due to resignation, removal, or inability to serve, the Board shall appoint a replacement member from the **Advisory Board of the Renaissance Park Chamber of Commerce**.

The replacement candidate must be **approved by a majority vote of the Board of Directors (7 votes)**.

The appointed individual shall serve the **remainder of the unexpired term** of the board position.

This process ensures continuity of leadership while maintaining the integrity and mission of the Chamber.

Section 9.6 Governing Law

These bylaws and the governance of the Renaissance Park Chamber of Commerce shall be governed in accordance with the **laws of the State of Texas**.

Article X – Officer Succession and Elections

Section 10.1 Officer Terms

Officers of the Renaissance Park Chamber of Commerce shall generally serve two-year terms, beginning January 1 of the designated term cycle. Officer elections shall occur prior to the start of each new term cycle.

Section 10.2 Leadership Succession Structure

To promote continuity and leadership development, the Chamber may follow a leadership succession ladder. Under this structure: The Vice President may succeed the President at the conclusion of the President's term.

The Treasurer may be considered for advancement to Vice President. Leadership progression is intended to allow officers to gain experience prior to serving as President.

However, advancement within the leadership ladder is not automatic and remains subject to approval by the Board of Directors.

Section 10.3 Election of Officers

Officers shall be elected by majority vote of the Board of Directors. Candidates for officer positions must :Be active members of the Board of Directors, be in good standing with the Chamber, demonstrate commitment to the mission and governance of the organization.

Section 10.4 Leadership Review

Prior to the conclusion of any officer term, the Board of Directors may conduct a leadership review to determine whether: The officer should advance to the next leadership role. The officer should remain in their current position. A new candidate should be nominated and elected. Approval of officer advancement or election shall require a majority vote of the Board of Directors (7 votes).

Section 10.5 Founding Governance Exception

During the founding establishment period through December 31, 2026, leadership roles may be adjusted by majority vote of the Board of Directors as the Chamber finalizes its governance structure.

Official leadership succession and term cycles shall begin January 1, 2027.

Article XI – Advisory Board Structure

Section 11.1 Establishment of Advisory Board

The Renaissance Park Chamber of Commerce shall maintain an Advisory Board to support the mission, growth, and strategic development of the Chamber. The Advisory Board shall consist of community leaders, business professionals, subject matter experts, and stakeholders who provide guidance, insight, and support to the Board of Directors.

The Advisory Board exists to strengthen collaboration between the Chamber, local businesses, community organizations, educational institutions, and civic leadership within the Renaissance Park district and surrounding Houston area.

Section 11.2 Advisory Role and Purpose

The Advisory Board serves in a non-governing advisory capacity and may assist the Chamber by:

- Providing strategic guidance and industry expertise
- Supporting community engagement and partnerships
- Advising on economic development initiatives
- Assisting with business recruitment and investment opportunities
- Supporting youth mentorship, workforce development, and leadership initiatives

Advisory Board members may also serve as ambassadors for the Chamber within the broader business and community environment.

Section 11.3 Separate Governance Structure

The Advisory Board shall operate under its own bylaws and governance structure, which are maintained separately from the bylaws of the Renaissance Park Chamber of Commerce Board of Directors.

These Advisory Board bylaws shall outline:

- Membership qualifications
- Advisory Board leadership structure
- Advisory Board responsibilities and participation expectations
- Terms of service
- Meeting procedures and operational guidelines

Section 11.4 Relationship to the Board of Directors

The Advisory Board provides recommendations and strategic insight to the Board of Directors but does not possess governing authority over the Chamber.

All governance authority remains vested in the Board of Directors.

Section 11.5 Board Appointment Pipeline

Members of the Advisory Board may be considered for appointment to the Board of Directors if a vacancy occurs, consistent with the provisions outlined in Article IX – Board Vacancy and Replacement.

Such appointments shall require majority approval (7 votes) of the Board of Directors.

Section 11.6 Collaboration with Chamber Leadership

The Advisory Board and the Board of Directors shall work collaboratively to advance the mission and vision of the Renaissance Park Chamber of Commerce. Advisory Board members may participate in committees, initiatives, and strategic planning efforts as invited by the Board of Directors.

Article XII – Founding Circle Council

Section 12.1 Establishment

The Renaissance Park Chamber of Commerce may establish a **Founding Circle Council** composed of individuals, businesses, and strategic supporters who played a significant role in the formation, launch, and early development of the Chamber and as board members phase out of office roles.

The Founding Circle Council shall serve as a body of honored founding stakeholders whose leadership, investment, advocacy, and vision contributed meaningfully to the establishment of the Chamber.

Section 12.2 Purpose

The purpose of the Founding Circle Council shall be to:

- preserve and uphold the founding vision of the Chamber
- provide legacy support and strategic encouragement to Chamber leadership
- strengthen community credibility, partnerships, and institutional continuity
- assist with introductions, relationship building, and early-stage growth opportunities
- support fundraising, sponsorship, and long-term development efforts
- serve as ambassadors of the Chamber’s mission, values, and community purpose

Section 12.3 Nature of the Council

The Founding Circle Council shall serve in a **non-governing and honorary advisory capacity** unless otherwise authorized by the Board of Directors.

The Founding Circle Council shall not possess direct governing authority over the Board of Directors, Chamber finances, or bylaws unless a specific matter is referred to it by the Board for counsel or ceremonial recognition.

Section 12.4 Recognition and Standing

Members of the Founding Circle Council may be recognized as **Founding Circle Members** or **Founding Circle Partners** of the Renaissance Park Chamber of Commerce.

Such recognition may be permanent, annual, or otherwise structured as determined by the Board of Directors.

The Chamber may publicly recognize Founding Circle Council members in official materials, events, and Chamber records.

Section 12.5 Relationship to the Board of Directors and Advisory Board

The Founding Circle Council shall remain distinct from both the **Board of Directors** and the **Advisory Board**.

- The **Board of Directors** retains full governing authority.
- The **Advisory Board** serves under its own bylaws in an advisory capacity.
- The **Founding Circle Council** serves as a legacy, recognition, and strategic support body.

Nothing in this Article shall be interpreted to grant the Founding Circle Council governing authority unless specifically approved by the Board of Directors through formal action.

Section 12.6 Meetings and Participation

The Founding Circle Council may meet periodically at the invitation of the Board of Directors, the President, or a designated leadership representative.

Meetings of the Founding Circle Council may include:

- vision and strategy conversations
- recognition events
- fundraising and sponsorship discussions
- special consultations related to the founding mission and long-term direction of the Chamber

Section 12.7 Support of Mission and Founding Intent

The Founding Circle Council shall serve as a guardian of the founding spirit of the Renaissance Park Chamber of Commerce and may offer counsel to help ensure that the organization remains aligned with its original mission, values, and community development purpose.

Board of Directors Roster

Position	Name
President	Aaron Bancroft
Sr. Vice President	Bobby "Tre 9" Herring
Vice President	Michael Gallo
Treasurer	Jose Rubin
Secretary	Candy Gonzales
Director of Operations	Tiffany Henderson
Marketing / Media	Jose L. Rodriguez
Operations	Damon Mathews
Government Affairs	Carmen Montiel
Business Development	Jesus Flores / Santiago Torres
Community Outreach	Jonathan Clay

Adoption Certification

These bylaws were adopted by the founding board of the Renaissance Park Chamber of Commerce and shall serve as the governing framework of the organization.

Date of Adoption: _____

Founding Member Signatures

Aaron Bancroft – President

Signature: _____

Bobby “Tre 9” Herring – Sr. Vice President

Signature: _____

Michael Gallo – Vice President

Signature: _____

Jose Rubin – Treasurer

Signature: _____

Candy Gonzales – Secretary

Signature: _____

Tiffany Henderson – Director of Operations

Signature: _____

Jose L. Rodriguez – Marketing / Media

Signature: _____

Damon Mathews – Operations

Signature: _____

Carmen Montiel – Government Affairs

Signature: _____

Jesus Flores – Business Development

Signature: _____

Jonathan Clay – Community Outreach

Signature: _____

Advisory Board Members

President – Robert Armstrong Larry Williams

Chris Fernandez

Joan Perez

Neil Harris

T (Famous)

Sunshine

Kimberly

Alexa Arcila

Brett Countryman

Joel Hernandez

Alexis Castro

Jennifer Martinez

Santiago

Schedule of Meetings

The Board shall meet on the second Thursday of every quarter beginning April 2026. Meetings will be held from 10:00 AM to 1:00 PM.

Meeting Date / Time

April 9, 2026	10:00 AM – 1:00 PM
July 9, 2026	10:00 AM – 1:00 PM
October 8, 2026	10:00 AM – 1:00 PM
January 14, 2027	10:00 AM – 1:00 PM
April 8, 2027	10:00 AM – 1:00 PM
July 8, 2027	10:00 AM – 1:00 PM
October 14, 2027	10:00 AM – 1:00 PM
January 13, 2028	10:00 AM – 1:00 PM
April 13, 2028	10:00 AM – 1:00 PM
July 13, 2028	10:00 AM – 1:00 PM
October 12, 2028	10:00 AM – 1:00 PM